

**ArATE Board Meeting
September 25, 2015
Conway, AR**

Members Present: Jeff Longing, Ken Taylor, Freddie Bowles, Stephanie Pepper, Misty LaCour, Michael McManus, Aileen Watts, Shellie Hanna, Kathleen Shahan, Tim Carter, Nancy Gallavan (guest)

Approval of Board Minutes 2014

Meeting was called to order by ArATE President Ken Taylor. Ken noted how well the conference was attended. Minutes from the 2014 conference were approved

Financial Report

Aileen, the executive secretary, provided the financial report. She explained that certain deposits/withdrawals that occurred during the transfer of responsibility were omitted but that she would provide documentation for these items via email in the next 48 hours. The board agreed that they would table the “official” approval of the financial report until Aileen emailed the board the updated figures. Motion was made by Tim Carter to accept the decision to table. Kathleen Shanahan seconded.

Fall 2015 Conference Report

- Freddie provided a report on the conference stating that there had been intense movement for about a month
- Susan said she did a great job organizing it
- The board discussed sending receipts to participants
- Everyone thanked Nancy for helping with food and paperwork to secure the facilities

New Business

- Nominations were made for the following positions during the business meeting:

Kathy Collins (Ouchita) – Vice President
Kathleen Shahan (UA- Monticello) – Vice President
Tonja Fillipino (ASU) – Board
Vickie Scott (UCA) – Board
Talisha Givan (Henderson) – Board
Jenny Loudon (SAU) – Board
Vera Brown (UA-Pine Bluff) – Board
Debra Murphy (ATU) - Board

- Discussed revising the ArATE travel award and concluded that the award should be based on the % of faculty that pre-registered for the conference

- Considerations:
 - % of faculty that actually attend versus register,
 - issues with self-reporting,
 - % of full-time versus part time
 - pre-registered by due date – 40 people registered in the final week
- Discussed the protocol for a board position that opens mid year and it was determined that the president appoints someone.
- The board discussed location options for hosting next year's ArATE conference and possible dates. Discussed that there should be a Thursday night reception. Theme will be discussed at the ArACTE spring conference on April 15 at Arkansas Tech University. Stephanie Pepper will explore the availability of facilities for the conference at ATU – talk with Dr. Bean. Group decided that they preferred the smorgasbord lunch to a formal sit down.
- Discussed the possibility of a summer retreat.
- Nancy discussed the trifold flyer she created. Susan asked her to send it out electronically to the board and to add it to the ArATE website
- Nancy said she was considering retiring as editor for the ArATE journal and asked if anyone was interested in taking over the position.
- The Mentor Teacher of the Year Award was discussed. It was noted that a committee should be formed to review the applications as well as the possibility of other committees to help the board with related tasks.
- The board discussed that SRATE would be hosted in Arkansas in 2017. More information forthcoming.
- The board discussed possibilities for getting more involved in local and state educational arenas. Freddie brought up the idea of working more closely with ADE, perhaps attending a few of their meetings. She asked Ken to see if he would contact the commissioner about attending meetings on the hill.
- Discussed holding a spring 2016 board meeting at the ArACTE conference at ATU in April. Ken mentioned that he likely would be unable to attend and Freddie said she could fill in.

Aileen Watts
Executive Secretary ArATE